



**Department of Wildlife Protection J&K Government  
Office of the Wildlife Warden Jambu Zoo  
Jammu**

Manda Hills, Near Hotel Ashok Jammu.

Email: [wlwjambuzoo@gmail.com](mailto:wlwjambuzoo@gmail.com)

**Tender Notice:- e-NIT No. 09/WLW/JZ of 2021-22 dated 17-05-2021**

**Services for Re-designing, Editing of Layouts of Jambu Zoo and of Animal Enclosures to the scale with Contours/RL, Digital Printing and spiral bindings.**

For and on behalf of the Lt. Governor, UT of Jammu & Kashmir, e-tenders are invited from approved and eligible printing press/firms/agencies registered with J&K UT Govt./Central Govt. Organizations for the following works:

S.No.	Subject	Requirement
1.	Site Visit at Jambu Zoo	7-8 visit at its own cost
2.	Re-designing of Layout Maps/Plans with contours/RL to the scale and colored Printouts	45 No. of the size A0 (different sizes) printout in color on Coated Paper, GSM 120.
3.	27 No. of Animal Enclosure Plan Re-Designing to the scale including Cross Section, Front Elevation in multicolor printing.	15 sets of A3 size GSM 100 coated papers Animal Enclosures
4.	Front Page, Index, Species list	15 sets
4.	Spiral Binding	15 sets

- Quantity mentioned in the tender may vary may increase or decrease. If additional quantities are required during the currency of the tender, the tenderer should supply the items at the approved rate.

The e-NIT consisting of qualifying information, eligibility criteria, specifications, bill of quantities, (B.O.Q), set of Terms & Conditions of contract and other details can be seen/downloaded from the departmental Website:- <http://jktenders.gov.in>

**Position of AA and TS:-** Under process vide this office letter no. WLWJZ/167 dated 28-04-2021.

**Position of Funds:** Available under Languishing Project LUP2545

Publishing Date	<b>17-05-2021 at 4:30 PM</b>
Download Start Date	<b>17-05-2021 at 4:30 PM</b>
Bid Submission Start Date	<b>17-05-2021 at 4:30 PM</b>
Bid submission End Date (online)	<b>01-06-2021 up to 4:30 PM</b>

Date of opening of Technical Bid	<b>02-06-2021 at 10:30 AM (In the Office of Conservator of Forests Wildlife Manda Hills, Jammu)</b>
Date of opening of Financial Bid (online)	<b>03-06-2021 at 11:30 AM</b>
Cost of tender document	<b>Rs 500</b>
EMD	<b>6000/-</b>

Bid documents can be seen at and download from the website: - <https://jktenders.gov.in>. Bid documents contain qualifying criteria for bidder, specifications, bill of quantities, conditions and other details.

**Terms & Conditions:**

1. Bids uploaded must accompany scanned and **attested** copies of the following:-
  - a. **Govt. Treasury Receipt in shape of Treasury Challan for the amount shown against the work above to be deposited in Govt. Treasury under Account Head 0406- Forest.**
  - b. **Earnest money deposit pledged to Additional Wildlife Warden, Jambu Zoo.**
  - c. **PAN No.**
  - d. **GST No. and copy of GST 3R**
  - e. **Latest Income Tax Return**
2. The bids for the work shall remain valid for a period of 90 days from the date of opening of bids.
3. The price bids uploaded on the website in time will be opened after the evaluation of the Technical Bids by tender opening committee. The dates of opening price bids as per NIT. The price bids will also be opened in the office of Regional Wildlife Warden, Jammu Region, Manda Hills, Jammu.
4. The bids for the work shall remain valid for a period of 90 days from the date of opening of bids if any bidder/ tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the same earnest money shall stand forfeited.
5. The Department shall not be held responsible for selection criteria/policy matter being adopted by the Directorate of Information regarding publishing the e-NIT, in any of the newspaper under circulation
6. The Department will not be responsible for any delay in online submission of the bid due to any reason (Technical or otherwise).
7. The accepting department however reserves the right to reject any or all the tenders without assigning any reasons thereof.
8. The rates quoted should be inclusive of all the taxes, excise duty or any other levy and Site Visit expenses etc.
9. No conditional tender will be entertained.
10. The rates offered by the successful tenderer/ lowest bidder shall be submitted to the competent authority for approval will have to execute an agreement with the Department/ office within a period of seven days from the date of issue of approval in his favour. In case of his failure, the sanction issued will be cancelled and earnest money deposit will be forfeited.

11. The Committee has reserve the right to accept or reject any tender in whole or part without assigning any reason thereof.
12. In case of any dispute arising between the parties concerned the matter will be referred to the Chief Wildlife Warden, J&K Jammu for arbitration and his decision will be final and binding on both the parties.
13. The printing job is to be completed and supplied within 10 days from the date of receipt of the data/soft copy of the matter. The material/raw data/previous processed data is to be supplied in the office of the Additional Wildlife Warden, Jambu Zoo, Jammu.
14. The final printouts along with the soft data have to be submitted in pen drives/Compact Disks before the final payments are made.
15. In case any error or defect is discovered after the delivery of the printed material, vendor shall be bound to rectify such error or defect at his own cost to the satisfaction and within the time frame fixed by Additional Wildlife Warden, Jambu Zoo.

  
17/05/2021  
Additional Wildlife Warden  
Jambu Zoo.

No.:-WLW/JZ/ 310-312  
Dated: 17-05-2021

**Copy submitted to the:**

1. The Regional Wildlife Warden, Jammu Regional Jammu for favour of information please.
2. The Joint Director, Information Department, Jammu for favour of information with the request that the above notice may kindly be got published in all leading English/Hindi/Urdu daily news papers consecutively for two or three days.
3. Notice Board

  
17/05/2021  
Additional Wildlife Warden  
Jambu Zoo.





**Department of Wildlife Protection J&K Government**  
**Office of the Wildlife Warden Jambu Zoo**  
**Jammu**

Manda Hills, Near Hotel Ashok Jammu.

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**Tender Notice:- Services for Re-designing, Editing of Layouts of Jambu Zoo and of Animal Enclosures to the scale with Contours/RL, Digital Printing and spiral bindings.**

I) **Location:** - Jambu Zoo.

II) **Name of Works:** - Services for Re-designing, Editing of Layouts of Jambu Zoo and of Animal Enclosures to the scale with Contours/RL, Digital Printing and spiral bindings.

**(I) DEFINITIONS of TERMS**

A) **PCCF/ Chief Wildlife Warden J&K:** Principal Chief Conservator of Forests, /CWLW J&K Wildlife Protection Department.

B) **Conservator of Forests, Wildlife Jammu:** Conservator of Forests, Wildlife Jammu.

C) **Engineering Wing:** Engineering wing shall mean the Assistant Executive Engineer/Junior Engineer/Draftsman for technical check from the Department.

D) **Department:** Department shall mean the Department of Wildlife Protection, J&K Govt.

E) **Additional Wildlife Warden, Jambu Zoo:** Additional Wildlife Warden Jambu Zoo, Wildlife Protection Department.

- a. **Contractor/bidder/Agency:** Contractor/bidder/Agency shall mean the tenderer/bidder whose tender has been accepted by the Department and who is authorized to enter in to agreement with the Department for execution and completion of the work tendered by him.
- b. **Works:** Works shall mean works to be executed in accordance with approved drawings, design, plan and specification.
- c. **Site:** Site shall mean the place at which the works are to be executed.
- d. **Completion:** The supply is to be within 15 days after placing of the supply order

**(II) INSTRUCTIONS FOR TENDERERS**

**General instructions to bidder regarding e tendering process:**

- The interested bidder can download the NIT / Bidding documents from the website: - <https://jktenders.gov.in>.
- To participate in bidding process, bidders have to get (DSC) Digital signature Certificate as per the information technology Act 2000 to participate online bidding the certificate will be required for digitally signing the Bid Bidders can get above mentioned digital certificate from any approved vender. The Bidders who already possess valid (DSC) Digital signature Certificate need not to procure new Digital signature Certificate.
- The bidders have to submit their bids online in electronic format with Digital signature. The bids cannot be uploaded without Digital signature no proposal will be accepted in physical form.
- Bids will be opened online as per time schedule mentioned in the NIT.

- Before submission of online bids, Bidders must ensure that legible scan copies of all their necessary documents have been attached with bid.
- The Department will not be responsible for delay in online submission of bids whatsoever reason may be.
- All the required information for bid must be filled and submitted online.
- Bidder should get ready with the scan copies of cost of documents & EMD (Bid Security Declaration Form) as specified in the tender documents. The original instruments in respect of cost of documents EMD (Bid Declaration Form) and relevant documents be submitted to the tender inviting authority by registered post/ courier as per time schedule specify.
- The detail of documents EMD (Bid Security Declaration Form) specified in the tender documents should be the same as submitted online (legible scanned copies) otherwise bid will not be accepted.
- Bidder can contact the under signed for any guidance for getting DSC or any other relevant detail in respect of E-tendering process.
- The tenderer should in his own interest thoroughly, inspect and examine the site, its surroundings, nature of ground, climatic conditions, accessibility and other relevant parameters for deciding the strategy to be adopted for successful execution/completion of the work, at his own expenses and responsibility to satisfy himself fully before tendering for the advertised work.
- The tenderer should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself with site conditions and all other factors which may influence preparation of his tender.
- The supply order will be placed according to the need and the supply should be made by the tenderer within **7 days** from the date of supply order. Supply should be made in the premises of the above office and the cost of freight, handling, loading/unloading etc, will be borne by the tenderer. All the items listed may not be required at a time. Order will be placed in split quantity as and when required.
- Samples of papers to be used mentioning clearly the brand and GSM.
- Rates should be quoted in rupees inclusive of all taxes i.e. T.D.S. & GST, etc. and other applicable charges and site visit charges (if any).
- In case of two L1, the preference will be given to the tenders already printed material for the Wildlife Protection Department.

**1. TECHNICAL BID :**

Bids uploaded must accompany

- a. Govt. Treasury Receipt (cost of tender document) in shape of Treasury Challan for the amount shown against the work above to be deposited in Govt. Treasury under **Account Head 0406-Forest** pledged in favour of **Additional Wildlife Warden, Jambu Zoo.**
- b. Earnest money deposit pledged to Additional Wildlife Warden, Jambu Zoo.
- c. PAN No.
- d. GST No. and copy of GST3R.

**1. PRICE BID :-**

**Explanation:-**

- The price bid should be absolute and unconditional. Conditional bids shall be rejected.



- The price bid shall be opened only in favour of bidders who qualify in the technical bid.
- Rate is required to be quoted strictly as per prescribed BOQ.
- Rates, if any, in addition to those required, shall render the offer ambiguous and void. Rates if quoted against one item only shall also render the offer ambiguous and void.
- Price bids not conforming to above standards or suffering from any flaw shall be rejected.
- Item if any beyond scope of NIT is to be executed will be paid as per quoted rates above/below S.S.R 2020

**VALIDITY OF TENDER** It will be obligatory for the tenderers to keep offer of their quotation valid for a period of 90 days from the date opening of tenders.

## **2. SCRUTINY OF TENDER DOCUMENTS AND ATTACHMENTS:**

The scrutiny of the documents will be done by the Tender Opening Committee constituted by Chief Wildlife Warden at the time of opening of Technical/Financial Bid. The Technical bids will be accepted only if the requisite documents are found attached with the bid.

### **3. TIME LIMIT :**

The supply is to be made within **10 days** from the day of issue of letter of intent or allotment whichever is earlier.

**AWARD OF CONTRACT** The successful tenderers will be notified by the Department. The intimation will be given to the bidder vis text message, official correspondence sent via mail, registered post or any other source of communication.

• A **formal deed** that is, the agreement incorporating all the terms and conditions of contract shall have to be executed by successful tenderer within **seven** days from the date of allotment.

**8. DATE OF COMMENCEMENT:** The date of commencement of work, under this contract shall be reckoned from day letter of intent or allotment is issued by the Department, whichever is earlier.

**9. DEFAULT:-** In the event of failure on the part of contractor/bidder to achieve the required periodical progress or complete the contract in time, the Department shall without prejudice to the remedies available to the Government under any law for the time being in force, be competent to adopt all or any of the following courses.

- Rescind the contract for which rescission notice of 10 days in writing to the contractor/bidder shall be conclusive evidence and in which case the security deposit and CDR of the contractor/bidder shall be forfeited and be at the disposal of the Department.
- Employ labour and supply materials to carry out works or any part of the work debiting the contractor/bidder with cost of the labour and the price of the material. Certificate of the Engineering Wing in respect of the cost of the material and wages of labour shall be final and conclusive against the contractor/bidder.
- Measure up the work executed by the contractor/bidder and to take such part thereof as shall be unexecuted out of his hand and get the same executed / completed through alternate means/agency/contractor/bidder, at the risk and cost of the original contractor/bidder.
- Impose and recover such penalty as may be determined by the Engineering Wing in addition to the forfeiture of security deposit.

- In the event of any of the above courses being adopted by the Department, the contractor/bidder shall have no claim to compensation for any loss sustained by him for reasons of his having purchased or procured any material/equipment or entered in to agreement or paid any advance on account of or with a view to the execution of the work. In case the contract is rescinded under aforesaid provisions, the contractor/bidder shall not be entitled to be paid any sum for any work actually performed by him under this contract.

In any case, in which the powers conferred upon the **Conservator of Forest/Wildlife, Manda Hills, Jammu** / Engineering wing, by any clause under this notice shall have become exercisable, the non exercise thereof shall not constitute waiver of any of the conditions.

In the event of the Department putting in force any of the powers vested in it under the preceding clauses, it may, if so desired, take possession or order to take possession of any materials, tools, plants, stores, etc lying in or upon the works or the site thereof, belonging to the contractor/bidder or procured by him and intended to be used for the execution of the work or any part thereof. The Department may choose to remove them at the contractor/bidder's expenses or sell them by auction or private sale and debit the amount towards contractor/bidder penalty. The certificate of the Engineering wing in respect of expenses incurred or the amount debit to the contractor/bidder on account of any such sale shall be final, conclusive and binding on the contractor/bidder.

**10. CLAIM:**

- The contractor/bidder shall send to the Engineering wing once a month an account giving full and detailed particulars of all claims pertaining to any additional expenses to which he may consider entitled on account of extra or additional work ordered in writing by the Engineering Wing which he has executed during the preceding month.
- If the contractor/bidder considers that any work ordered in writing to be executed by him, to be outside the scope of this contract or any direction or order of Engineering Wing to be unfair, he shall immediately upon such work being ordered to be executed proceed with the execution of the work without delay. The contractor/bidder may if he so desires file a protest with the Engineering Wing stating clearly and in detail, basis of his objection or claims. The written protest filed by the contractor/bidder shall be forwarded to the Engineering Wing/Wildlife Warden Jammu with a copy to **Conservator of Forest/Wildlife, Manda Hills, Jammu** within one week with his remarks. The decision taken by the **Conservator of Forest/Wildlife, Manda Hills, Jammu** in this behalf shall be final and binding upon the contractor/bidder.

**11. PAYMENTS:** No advance payments shall be made. Payments will be made to the contractor/bidder only against work done or after completion of work in all respects as per specifications.

**12. TAXES:-** Payments of service tax/income tax and levies etc. whether Central or State have to be borne by the contractor/bidder under rules. Income tax etc and service tax shall have to be deducted from running bills of the contractor/bidder. If there is any escalation in taxes (Central or State) or if any, , new tax becomes applicale during the course of execution of work, the same shall be borne by the contractor/bidder.




13. **ESCALATION** :- During the period of completion of work, no price escalation in respect of material, machinery, equipment, labour etc. shall be entitled to the contractor/bidder.
14. **RECOVERY OF DUE AMOUNT**: Whenever any claim against the contractor/bidder for the payment of any sum of money arises out under this contract, the Department shall be entitled to recover such sum by appropriating in part or in whole from the security deposit of the contractor/bidder or from any sum that may be due to him should the aforesaid sum be insufficient to cover the full recovery, the contractor/bidder shall pay to the Department on demand the balance amount or the same shall be recovered from him as arrears of land revenue. However, no such claim shall be entertained by the Department after final payment are made to the concerned contractor/bidder there after the contractor/bidder shall be solely liable for bearing all claims and consequence thereof.
15. **INDEMNITY**: In case of any dispute, accidents during the course of execution of the contract, the contractor/bidder shall be bound and solely responsible to meet and settle down all the claims at his own risk and cost.
16. **PATENT OF ROYALTIES**: The contractor/bidder under this contract shall indemnify and save harmless the Government against all claims arising from infringements of patents and royalties covering tools, machinery process, appliances devices or material used in connection with the work and the Department may retain out of money which may be due and become due to contractor/bidder a sum sufficient to cover all such claims, when and if preferred until the claims are paid or satisfactory settled. However, no such claim shall be entertained by the Department after final payment are made to the concerned contractor/bidder there after the contractor/bidder shall be solely liable for bearing all claims and consequence thereof.
17. **WORK TO BE OPEN TO INSPECTION**: All works in the course of execution in pursuance of this contract shall at all times be open to the inspection and supervision of department, Engineering Wing and their representatives and the contractor/bidder shall make all the necessary facilities at all times during the usual working hours and at all other times for which reasonable notice shall be given to the contractor/bidder.
18. **EXAMINATION/ INSPECTION BEFORE COVERING UP**: No work shall be covered up or put out of view without approval of the Engineering Wing/Department/Concerned authorities of the works and contractor/bidders shall afford full opportunity to him to examine and measure any such work before permanent work is placed thereon.
19. **EXTENSION OF TIME** : No extension of time specified for the completion works shall be granted or claimed by the contractor/bidder as a matter of right. However, if the work is suspended for some time on account of bad weather, floods, earthquake or fire or non-availability of materials or tools and plants etc or due to any cause beyond the control of the contractor/bidder and the Department, no compensation shall be paid to the contractor/bidder on account of the aforesaid reasons but reasonable extension in time shall be considered at the request of the contractor/bidder and discretion of the Department.
20. **EQUIPMENT AND MATERIAL**: The contractor/bidder shall at his cost procure, supply and
21. **LOCAL LAWS AND RULES**: The contractor/bidder shall abide by all regulations and laws of Forest, Wildlife (civil/criminal) Revenue, Fisheries and other Authorities, including Municipalities, Town Area Committees etc. For any violation he shall be liable to be dealt with under the relevant laws/Acts. **No compensation whatsoever on this account shall be payable to the contractor/bidder by the Department.**



- 22. SUBLETTING:** The contractor/bidder shall not assign or sublet the work in whole or part to any agency without written orders of the Department and if the contractor/bidder shall assign or sublet this contract, or attempt to do so or becomes insolvent or commences any insolvency proceedings to make any composition with his creditors or attempt to do so, or if any bribe gratuity, gift, lone, pre-requisite reward, or advantage pecuniary or otherwise shall either directly or indirectly be given, promised or offered by the contractor/bidder or any of his servants or agents to any public officer or person in the employment of Government in any way relating to this office, the contractor/bidder shall be solely responsible for the consequences which besides other penalties/actions may entail termination of contract and forfeiture of deposit, bank guarantees and other due payments if any.
- 23. CLARIFICATION:** For any further information/explanation/clarification, if required, the intending tenderers may contact Assistant Department of Wildlife Protection, Jammu during office hours at office of Chief Conservator of Forest/Wildlife, Manda Hills Jammu or Wildlife Warden Jammu.
- 24. DECISION OF CHIEF WILDLIFE WARDEN, JAMMU & KASHMIR TO BE FINAL:**  
Except where otherwise specified in this contract, the decision of **Chief Wildlife Warden** Jammu & Kashmir shall be final, conclusive and binding upon the contractor/bidder on all questions relating to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality, the workmanship or materials used for the work.
- 25. DEMARCATIION** Boundary wall shall be strictly constructed on the alignment provided by the Engineering wing (AEE/JE) concerned. In case of any disputes related to demarcation, CF (Wildlife)/RWLW will be the final authority to settle demarcation disputes.
- 50. GUARANTEE PERIOD:** The tenderer shall guarantee all the materials/equipments supplied by him & works executed by him against any defective design, manufacture & workmanship for a period of 12 months from the date of handing over to the department.
- 51. ARBITRATION:-** In case of any doubt, dispute or difference what so ever shall arise between contractor/bidder & the department either of the parties give the other notice in writing & same shall be referred to Chief Wildlife Warden J&K, who shall nominate any officer for arbitration under J&K Arbitration Act. The decision of the arbitrator shall be final & binding on parties.
- 52. TERMINATION OF CONTRACT:-** In case the contractor/bidder fails to comply to the terms & condition of the contract or fails to replace defective materials/equipments, within the stipulated period, the department shall without prejudice to other remedies available to it under law, be competent to terminate the contract after 30 days clear notice to contractor/bidder & forfeited of security deposited thereof. Penalty of 10 % of the value of contract shall be imposed if contractor/bidder fails to execute the work in time or fails to maintain the system during the guarantee period.
- 53.** In addition to the terms covered in the schedule of work & specification, the following shall be included in the scope of work within the quoted rates.
- 54. PENALTY:** In case the tenderer fails to supply the ordered printed materials within the stipulated period OR the quality is not according to the specification, the purchaser shall be entitled to recover 10% of the value of the order placed.
- 62. GENERAL CONDITION:**

- Any item of work which is not advertised in the rate list but found necessary during execution shall be got executed and shall be paid with contractor/bidders tender appreciation / depreciation as offered by the contractor/bidder on whole tender.
- The performance security shall be furnished by the lowest bidder before allotment of contract.
- The intending tenders have necessarily to adhere to the entire technical/commercial and general clauses as embodied in the tender document and no deviation whatsoever shall be accepted.
- No contractor/bidder shall can participate in this tender who has been already been black listed by an Govt. agency/ office.
- The bid will be opened only after accord of technical sanction and administrative approval.
- The accepting department however reserves the right to reject any or all the tenders without assigning any reasons thereof.
- The work order will be issued after requisite clearances under various act from the concerned authorities.
- Bidder shall quote their rates complete inclusive of all carriages, loading, unloading, of martial and other over heads.
- **Bidders shall also provide their 16 digit J&K Bank Account No. and Contact No. (Mobile/Landline) & e-mail I.D.**
- **The Department shall not be held responsible for selection criteria/policy matter being adopted by the Directorate of Information regarding publishing the e-NIT, in any of the newspaper under circulation.**
- The tenderer shall quote FIRM rates for all items as per the price schedule/advertised rate list.
- The contractor/bidder shall be responsible for all the losses/damage during transit of the supplies/material at site, till handing over of the system to concerned department. The department shall not be responsible for any work man's compensation, 3<sup>rd</sup> party liability etc. & the contractor/bidder shall obtain the policies to cover all the risk upto final handing over the system to the department.
- The department may revise or amend the specifications & other condition to the date notified for receiving of tenders. Such revisions & amendments shall be communicated to the prospective tenderers.
- The successful bidder has to follow all the other rules and regulation regarding the e-tendering not covered in the tender document.
- Quantity mentioned in the tender may vary may increase or decrease. If additional quantity of Posters and folders are required during the currency of the tender, the tenderer should supply the items at the approved rate.
- The date of delivery of the material stipulated in the acceptance of tender – purchase order should be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein. Extension will not be given except in exceptional circumstances. Should however, deliveries made after expiry of the contract delivery period, without prior concurrence of the purchaser and be accepted by the consignee, such deliveries will not deprive the purchaser of his right to recover penalty charges.

  
 Additional Wildlife Warden  
 Jambu Zoo.