



**Department of Wildlife Protection J&K Government
Office of the Additional Wildlife Warden,
Jambu Zoo**

Manda Hills, Near Hotel Ashok Jammu. Ph/Fax. 0191-2520247.

Email: wlwjammu@gmail.com

**SHORT TERM TENDER NOTICE
E-TENDERING**

Tender Notice : e-NIT No.:- 66/WLW/JZ of 2022-23 dated: 08-12-2022

For and on behalf of the Lt. Governor, Jammu & Kashmir UT, Quality based e-tenders are invited from approved and eligible contractors registered with J&K UT Govt. /Central Govt. Organizations for the following works:

Name of Work	Adv. Cost (Rs. In lacs)	Earnest Money (in Rs.)	Cost of Tender Document (in Rs.)	Time of Completion	Receiving /Opening Authority
Planning, Designing, Fabrication, Supply and Installation of Signages at Jambu Zoo under rules and guidelines of Central Zoo Authority (CZA)	20.00	40,000	1000	30 days	Tender opening committee

The e-NIT consisting of qualifying information, eligibility criteria, specifications, bill of quantities, (B.O.Q), set of Terms & Conditions of contract and other details can be seen/downloaded from the departmental Website:- <http://jktenders.gov.in>

Position of funds: JKIDFC. LUP 2545

EOI for Planning, Designing, Fabrication, Supply and Installation of Signages at Jambu Zoo under rules and guidelines of Central Zoo Authority (CZA) is approved via Chief Wildlife warden J&K No. WLP/Plan/2022/2432-33 dated: 07.12.2022.


Publishing Date	08-12-2022
Download Start Date	08-12-2022 from 04:00 PM
Bid Submission Start Date	08-12-2022 from 04:00 PM
Bid submission End Date	15-12-2022 up to 04:00 PM
Date of opening of Technical Bid	16-12-2022 at 12:00 AM (In the Office of Wildlife Warden, Jambu Zoo, Manda Hills Jammu)
Date of opening of Financial (online)	16-12-2022 at 03:00 PM (In the Office of Wildlife Warden, Jambu Zoo, Manda Hills Jammu)

Bid documents can be seen at and download from the website: <https://ktenders.gov.in>
Bid documents contain qualifying criteria for bidder, specifications, bill of quantities, conditions and other details.

Terms & Conditions:

1. The Bid documents consisting of instructions to Bidders (ITB), Bid Data Sheet (BDS), Qualification Criteria and Documents to be furnished with the Bid, General & Special Conditions of Contract, Contract Data, Specifications, and set of terms and conditions of contract and other forms will be uploaded on the website: www.jktenders.gov.in on **[08-12-2022 from 04:00 PM]** The Bidders can download the bid documents after the due date and time for sale.

2. The pre-bid meeting shall be held in the office chambers of undersigned on 12-12-2022 at 1100 Hrs.
3. Bids shall be received "on line" on or before [15-12-2022 up to 04:00 PM]. The bidder must possess Compatible Digital Signature Certificate (DSC) and proper user ID.
4. The hard copy shall have to be submitted by the successful bidder within 3 days after opening of technical bid in the office chambers of undersigned during office working hrs.
5. A Bidder requiring any clarification of the bidding documents may ask questions on line in the e-procurement portal using his / her DSC or through email provided the observations are raised before the deadline schedule of e-NIT.
6. Bids received on-line shall be opened on 16-12-2022 at 1200 Hours in the office of the Regional Wildlife Warden Jammu in the presence of the bidders or their authorized representatives, who wish to be present. Bidders can witness the opening of bids after logging on to the site through their DSC. If the office happens to be closed on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
7. Bids must be accompanied by bid securing declaration form duly completed, Bid security and cost of bid documents including GST of the amount if any
8. Cost of tender fee in shape of Treasury e-challan. The bidder shall upload the receipt of the same, failing which the tender shall be declared non-responsive. The bidder will furnish tender fee in shape of Treasury e-challan to be deposited in Govt. Treasury under Account Head 0406- Forest.
9. The Bid security shall be in the form of CDR / FDR / Bank Guarantee pledged to Additional Wildlife Warden Jambu Zoo.
10. The Department reserves the right to cancel any or all bids without assigning any reason thereof.
11. The rate quoted shall be inclusive of all taxes as applicable at the time of payment.
12. All the applicable taxes shall be effective @ the prevailing rates fixed by the Govt. From time to time and shall be deducted at source from the amount payable to bidder or firm/ Agency.
13. The bidder shall have to undertake the work as per terms and conditions of Tender document / scope of work/Term of reference.
14. The firm/Agency shall draw agreement deed within 7 days with the department after the issuance of allotment letter.


Amit Sharma (ACF)
Additional Wildlife Warden
Jambu Zoo

NO.: WLW/JZ/1548-49
Copy submitted to the:

Dt: 08-12-2022

1. Regional Wildlife Warden Jammu for favour of information please.
2. Joint Director, Information Department, Jammu for favour of information

- and necessary action with the request that the above notice may kindly be got published in reputed newspapers consecutively for two or three days.
3. Computer Operator, O/o the Chief Wildlife Warden, J&K Govt., to upload the tender on the Official Website.
 4. Notice Board.

Anish Kumar
27/06/2022
Additional Wildlife Warden
Jambu Zoo.

TENDER DOCUMENT

FOR

**Planning, Designing, Fabrication, Supply
and Installation of Signages at Jambu Zoo**

BY

**Department of Wildlife Protection J&K Government
Wildlife Warden Jambu Zoo
Manda Hills, Jammu, 180005**

SECTION I

For and on behalf of Governor of Jammu & Kashmir, Wildlife Warden, Jambu Zoo invites online Expression of Interest in two Cover systems (Envelope I – technical bid & Envelope II - Price Bid) from registered Companies, Firms and NGOs. The tender shall remain valid for 90 days from the date of opening of Envelope I.

TABLE

Sr. No	Name of Work	Value of the Work (Rs)	Fixed Bid Security (Rs)	Cost of Bid Document (Rs)	Date of opening
1	Planning, Designing, Fabrication, Supply and Installation of Signages at Jambu Zoo under rules and guidelines of Central Zoo Authority (CZA)	20.00 lakhs	Rs.40,000/-	Rs. 1000/-	15-12-2022

Detailed tender document can be downloaded from www.jktenders.gov.in

The online bids are invited from bidders who comply and satisfy eligibility criteria as laid down in the tender document for providing the above stated services.

Queries on the tender document will be entertained which was received on or before 10-12-2022 and pre-bid meeting of intending bidders will be held on 12-12-2012 in the office of Wildlife Warden, Jambu Zoo at 1100 Hrs and clarifications of the same will be given by or before 12-12-2022.

Bidders shall quote rates in terms of fixed price including all taxes. The quoted / negotiated rates shall remain valid for the entire duration of the project and till submission of final assessment report after completion of project.

Project Background

The Department of Wildlife Protection, Jammu and Kashmir, is establishing Jambu Zoo in Nagrota, Jammu. Spread in an area of over 229.5 hectares and located on Srinagar - Kanyakumari National Highway 44, Jambu Zoo is perfectly placed to be one of the finest tourist destinations of the state of Jammu and Kashmir. The visitors can be an important target group for achieving the objectives of spreading awareness and education on

environment and wildlife conservation. It will also play an important role in sensitizing the public towards protecting and conserving wildlife. With various amenities, the Zoo would serve as an apt recreational spot for nature and wildlife lovers and will surely give a boost to overall tourism activities in the state.

Objective

Signages play an extremely important role in educating and communicating with the visitors in a Zoo. When the concept of signage takes into account both the needs of different types of end-users and the nuances of a specific environment, this can greatly enhance communication. The primary objective here is to create a world-class signage infrastructure by Planning, Designing, Fabrication, Supplying, and Installation of premium Signages at Jambu Zoo under the rules and guidelines of the Central Zoo Authority (CZA).

1. Eligibility Criteria

Sr.No.	Criteria	Documentary Evidence to be produced
4.1	The bidding agency should be a registered company/Firm/NGO.	Certificate of Incorporation / Registration.
4.2	The bidding agency must have a valid PAN and GST Number.	Photo copy of the PAN Card and GST Registration Certificate.
4.3	The Firm / Agency must have been in operation for a minimum period of 5 years as on 01 st Apr 2022 with the relevant related experience as detailed below.	A Certificate from Chartered Accountant certifying that the bidding agency is in operation for a minimum period of 5 years as on 01 st Apr 2022
4.4	The bidding agency should have an average turnover of at least Rs. 25 lakhs during the last Three financial years (i.e 2019-20, 2020-21 and 2021-22)	A Certificate from Chartered Account must be submitted, along with audited balance sheet.
4.5	The bidding agency must have completed: 1. Minimum 2 projects of Designing and installing Signages for any Govt. Zoo / Safari park in India.	A Copy of work order along with successful Completion Certificate for each of the projects undertaken to be submitted.
4.6	The Bidder should not be under a Declaration of Ineligibility for corrupt or fraudulent practices with any Government departments/ agencies/ ministries or PSU's and should not be	A declaration by the authorized representative of the bidding Agency to be submitted as Annexure-I.

	blacklisted by any government departments/agency/ Ministries or PSUs.	
4.7	The bidding agency should agree to undertake the assignment in accordance with the Scope of Work.	An undertaking on the letterhead of the Agency and signed by an authorized signatory, that the Agency will undertake the assignment, in accordance with the Scope of Work detailed in the RFP document and at the cost submitted by the Agency in the financial proposal (the cost is not to be indicated in the undertaking) to be submitted as Annexure-II . The above undertaking submitted would be binding on the Agency.
4.8	The bidding agency should be able to provide a dedicated, well qualified team for undertaking the required jobs as per Scope of Work.	A confirmation letter from the bidding agency for being able to provide the qualified team should be submitted on the company letter head, duly signed by the authorized signatory as per format given in Annexure-III .
4.9	The bidding agency should have a full-fledged establishment within India and an operational office with a dedicated team. An authorised representative of the selected agency should be available in Jammu from the beginning till three months after the completion of the project.	A self undertaking on the agency's letter head, duly stamped and signed by the authorized representative of the agency stating that the bidding agency has an office along with contact details of the office & of the local representatives.
4.10	The bidding agency should submit Earnest Money Deposit (EMD) as specified in this RFP Document	

Interested agencies must provide information in support of their qualification and experience with reference to the eligibility criteria tabulated above.

2. Scope of work

A. The selected agency is expected to create content and Design for all the categories of Signages (Specified in BOQ) for Jambu Zoo, viz.

S.no	Type of Signage	Material	Size	Qty
1	Animal Descriptive Signage	Innovative Mix of all the materials	4x5	14
2	Aviary Descriptive	Innovative Mix of all the	5x4	3

	Signages	materials		
3	Enclosure Warning Signage	ACP & Acrylic	2x1.5	10
4	General Warning Signage	ACP & Acrylic	4x3	5
5	Multi Directional Signage	Innovative Mix of all the materials	4x6	4
6	Facilities Signages	ACP & Acrylic	4x3	3
7	Big Map & Special Signages	Innovative Mix of all the materials	4x8	2
8	Big Dos & Don't Signages	ACP & Acrylic	5x3	3
9	Small Informative Signages	ACP	3x1	20
	Total Signages			64

- B. Signages should be bilingual(Hindi & English).
- C. The Selected agency must give 10 years warranty on all the signages against any manufacturing defects arising naturally.
- D. Signage Material to be used by the selected agency should be ISI marked and from reputed Indian Brand. Material & installation specification must be as per the below details;
- i. Signage body structure: Should be a combination of at 3mm ACP sheet, 0.8mm Brush finish steel sheet, and 5mm Acrylic
 - ii. Printing: UV Flatbed Direct printing on the medium.
 - iii. Innovativeness in the usage of the above materials will be preferred.
 - iv. Internal frame: Square Hollow Section MS Pipe of a reputed brand - min 1.5" X 5mm.
 - v. Pole: Single or double depending on the design proposed, in 3"x3" Square Hollow Section MS Pipe of a reputed brand.
 - vi. Every signage should start from at least feet above the ground, however it can be altered in special circumstances only after a discussion and a written approval from the department
 - vii. All the MS pipes should have a smooth finish with a minimum of three coats (1 coat of metal primer + 2 coats of premium oil based metal paint.
 - viii. Base support: Minimum 2 feet deep PCC filling in the base

3. Period of Contract

The Agency is expected to finish the designing and implementation of the Signage work within 90 days from the allotment of tender, however to ensure smooth functioning of the execution, the department may call for review meetings at regular intervals.

4. Warranty

The Selected Agency must give a warranty of 5 years against any manufacturing defect arising on all the signages provided and installed by them.

5. Interpretation of Documents

The Department of Wildlife Protection, Jammu will have the sole discretion in relation to:

- i. The interpretation of this RFP, the Proposals and any documentation provided in support of the Proposals;
- ii. All decisions in relation to the evaluation and ranking of Proposals, whether or not to require any clarifications or additional information from Bidder in relation to its Proposal and the selection of the Successful Bidder.
- iii. The Department of Wildlife Protection will have no obligation to explain its interpretation of this RFP, the Proposals or their supporting documentation and information or to explain the evaluation process, ranking process or the selection of the Successful Bidder.

6. Technical evaluation criteria:

The objective of the technical evaluation shall be to assess the technical competence of the bidder. After completion of Technical evaluation, marks shall be awarded to the qualified bidders.

Marking system shall be as under:

Sl. No	Criteria	Maximum marks
1.	Required Experience as per the eligibility criteria	30 Marks
2.	Financial Turnover as per NIT Condition	25 marks
3.	A detailed Presentation showcasing, Technical approach, execution staff along with propose Designs, material usage and work plan in responding to the Terms of Reference (TORs):	45 Marks
	a) Concept & Design Presentation of Signages	15
	b) Technical approach and methodology	15
	c) Organization, staffing & work plan	15
	TOTAL MARKS	100

Agencies scoring 70% marks or more in the Technical Evaluation (i.e. 70 out of 100), will be shortlisted for opening of financial bids.

- i. **Technical Approach and Methodology.** to be explained the understanding of the objectives of the assignment as outlined in the Terms of Reference (TORs), the technical approach, and the methodology adopted for implementing the tasks to deliver the expected output(s), and the degree of detail of such output.
- ii. **Organization and Staffing.** To be describe the structure and composition of team, including the list of the Key Professionals, such as creative director, director of photography, Development and production team, and other relevant team members.
- iii. **Presentation and Work Plan.** to be outlined the plan for the implementation of the main activities/ tasks of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and tentative delivery dates of the reports. A detailed list of deliverables to be to be delivered at various stages of the project also needs to be furnished by the bidder.

7. Evaluation of Proposal

In the first step, The Department of Wildlife Protection will evaluate the information submitted by the Bidder including the eligibility criteria.

The Department of Wildlife Protection would subsequently evaluate the Technical Proposal. The objective of the technical evaluation shall be to assess the technical competence of the bidder. After completion of Technical evaluation, marks shall be awarded to the qualified bidders.

After the technical evaluation, The Department of Wildlife Protection would prepare a list of technically qualified eligible bidders for opening of their Financial Proposals. A date, time and venue will be notified to all Bidders for announcing the result of evaluation and opening of Financial Proposals. Before opening of the Financial Proposals, the list of pre-qualified Bidders along with their Technical Score will be read out. The opening of Financial Proposals shall be done in the presence of respective representatives of the Bidders who choose to be present.

8. Method of selection:

The selection will be based on Agency's score in both technical and financial bid. The decision of the award of the contract would be as under:

Technical proposals scoring should be more than or equivalent to 70% of the

total marks. , Bidder scoring below 70% shall be treated as disqualified in technical evaluation and financial bid of those bidder shall not be opened.

The weightage to be given to the Technical and Financial Proposals shall be as under;

Technical bid scored marks= 0.70,

and

Financial bid scored marks= 0.3

9. Evaluation of Financial Proposal

In this stage, Financial Proposal of only the Technically Qualified Bidders getting at least 70% marks in technical evaluation would be evaluated. The Financial Proposal shall be submitted as per BOQ. Significant lack of clarity on any cost of item as called for above could lead to the bid being rejected, if it hinders a uniform evaluation process, even if the bid meets all other bidding parameters.

Financial bids of technically qualified bidders will be opened for which intimation will be given to the bidders who so desire can remain present. The score on price quote will be calculated in the following manner:

The bid with the lowest price will be awarded 100 points and others shall be allocated proportionately. The total score shall be out of 100. Financial scores (SF) of other bidders/applicants shall be inversely proportional to their quoted prices. The Formula used to calculate the financial scores will be:

$$SF = (100 \times F_m / F_1)$$

Where

SF = the Financial Score

F_m = the price of the lowest priced proposal getting

100 marks F₁ = the price of the proposal under

consideration.

10. Selection of Successful Bidder and issuance of LOA

The technical bids submitted by the bidder/ applicant would carry a Weightage of 70% and the financial bids that will follow the technical bids would carry a Weightage of 30%.

Bids will finally be ranked according to their combined technical (ST) and Financial (SF) scores using the weights as mentioned above.

Total score will be worked out by adding the weighted marks of technical and financial Bids

$$S = ST \times 70\% + SF \times 30\%$$

Where

S= Combined Score of the Bidder/

Applicant ST= the Technical Score

SF = the Financial Score

Applicant / Bidder whose combined score (S) is the highest will be invited for Discussion before issuance of LoI.

11. Discussion

Discussion will be held, if necessary, at the date and address that will be informed to the Successful Bidder in due course of time. The Successful Bidder will, as a pre-requisite for attendance at the discussion, confirm availability of Professional staff. Failure in satisfying such requirements may result in the Department of Wildlife Protection proceeding to negotiate with the next-ranked Bidder. Representatives conducting Discussion on behalf of the Successful Bidder must have written authority to negotiate and conclude a Contract.

12. Award of Contract

After completing Discussion, the Department of Wildlife Protection shall intimate the decision to the Successful Bidder and send a copy of draft Contract to him. The Department of Wildlife Protection shall then take further steps to award the Contract to the Successful Bidder.

13. Timeline:

The maximum time duration for the Project is up to 90 days wherein first 45 days will be given for conceptualization, designing and approvals of the signages designs. And the remaining 45 days will be given for on-ground fabrication and installation.

14. Monitoring & Evaluation

The Department of Wildlife Protection on a scheduled date every month/fortnight may call a review meeting and the local representative of the agency is expected to be here for the discussions with concerned officers.

15. Terms of Payment:

Stage	Job	% Payment
1	Content & Design Approval, Implementation material delivery at the site	70%
2	After Complete Installation	30%

16. Force Majeure:

Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder. Force Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services under this Contract.

A Party affected by an event of Force Majeure shall immediately notify the other Party of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

17. Termination

The Department of Wildlife Protection may terminate the Contract of the agency in case of the occurrence of any of the events specified below:

- i. If the Agency becomes insolvent or goes into compulsory liquidation.
- ii. If the Agency, has engaged in corrupt or fraudulent practices in

competing for or in executing this Contract.

- iii. If the Agency submits a false statement which has a material effect on the rights, obligations or interests of The Department of Wildlife Protection.
- iv. If the Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to The Department of Wildlife Protection.
- v. If the Agency fails to provide the quality services as envisaged under this Contract. Reasons for the same would be recorded in writing.

In case of such an occurrence The Department of Wildlife Protection shall give a written advance notice, not exceeding three (15) days before terminating the Contract of the Agency.

24. Jurisdiction:

The contract shall be governed by laws of India and all Government rules on purchase matter issued from time to time and are in force for the time being are applicable to this contract tender.


**Additional Wildlife Warden
Jambu Zoo.**

Pre-Qualification Bid
Declaration of not being blacklisted
Format for Annexure – I

To be provided on 'Company letter head'

To,

The Additional Wildlife Warden,
Jambu Zoo
Jammu, J&K

Subject :- Declaration of not being blacklisted.

Dear

Madam / Sir,

This has reference to the The Department of Wildlife Protection's RFP No..... dated for Planning, Designing, Fabrication, Supply and Installation of Signages at Jambu Zoo under rules and guidelines of Central Zoo Authority (CZA)

In this context, I/We, as an authorized representative(s) of company, declare that presently our Company/ firm is having unblemished record and is not declared ineligible with regard to corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central government/ PSU.

If this declaration is found to be incorrect then my/our bid security without prejudice to any other action that may be taken, may be forfeited in full and the tender, if any, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder:

Authorized Signatory:

Seal:

Date:

Place:

Pre-Qualification Bid-Undertaking
Format for Annexure – II

To be provided on 'Company letter head'

To,

The Additional Wildlife Warden,
Jambu Zoo
Jammu, J&K

Dear

Madam / Sir,

UNDERTAKING

Dear

Madam / Sir,

This has reference to the The Department of Wildlife Protection's RFP No..... dated for Planning, Designing, Fabrication, Supply and Installation of Signages at Jambu Zoo under rules and guidelines of Central Zoo Authority (CZA)

In this context, I/we, as an authorized representative(s) of company, I/We certify that the agency will undertake the assignment, in accordance with the Scope of Work detailed in the RFP document and at the cost submitted by the agency in the financial proposal.

Thanking you,

Name of the Bidder:

Authorised Signatory:..... Name:

Seal:

Date: Place:

**Certificate for Providing Qualified team
Format for Annexure- 3**

To be provided on 'Company letter head'

To,

The Additional Wildlife Warden,
Jambu Zoo
Jammu, J&K

Dear

Madam / Sir,

Subject :- Certificate for providing qualified team.

This has reference to the The Department of Wildlife Protection's RFP No..... dated for Planning, Designing, Fabrication, Supply and Installation of Signages at Jambu Zoo under rules and guidelines of Central Zoo Authority (CZA)

In this context, I / We as an authorized representative(s) of company, certify that we shall be able to provide a qualified servicing team for undertaking the work related to Conceptualization, Designing And Implementation of A Smart Audio Tour, in Mubarak Mandi Heritage Complex, as per Scope of Work detailed in the above RFP. The development team would work closely with the The Department of Wildlife Protection.

Thanking you,

Name of the Bidder:

Authorised Signatory:..... Name:

Seal:

Date: Place: